2025 CAROLINAS ROOFING EXPO & ANNUAL MEETING

VENDOR EXHIBITOR REGISTRATION FORM

**Please complete this form to the best of your ability and return to Carla Sims (CRSMCA Executive Director) at cbsims@crsmca.org by the date provided below.*
Questions: 704.556.1228 ext 402

CAROLINAS ROOFING AND SHEET METAL CONTRACTORS ASSOCIATION, INC.
PROFESSIONAL ROOFING CONTRACTORS COVERING THE CAROLINAS
PO Box 7643 | Charlotte, NC 28241
www.crsmca.org

CONFERENCE DATE: JUNE 25 - 29, 2025 **SPECIAL PRICING EXPIRES APRIL 1, 2025**

LOCATION: **Myrtle Beach Marriott Grande Dunes**
8400 Costa Verde Drive | Myrtle Beach, SC 29572

Direct Contact: 843.449.8880

ROOM RESERVATIONS: *Special Rate Ends MAY 27, 2025*
Group Rate $399, plus applicable fees & taxes

Quick Link Available
Phone: 800.228.9290 [Carolinas Roofing Expo & Annual Meeting]

COMPANY CONTACT INFORMATION

Company Name *Contact Name*

Email [needed for transaction receipt & registration confirmation] *Phone Number*

PLEASE SELECT MEMBER TYPE & RATE:

		DISCOUNT PRICE EXPIRES 04/01	REGULAR PRICE after 04/01	
☐ CRSMCA	1st Tabletop Price	$900	$1,000	Includes up to 4 *COMPLIMENTARY* Individuals
	Each additional	$600 each	$650 each	*(no complimentary individuals included)*
☐ Non-Member	1st Tabletop Price	$1,500	$1,600	Includes up to 4 *COMPLIMENTARY* Individuals
	Each additional	$700 each	$800 each	*(no complimentary individuals included)*

BOOTH SELECTION(S): (1) _____ (2) _____ (3) _____ *Review of Rules & Regulations are required*

PLEASE REGISTER THE FOLLOWING INDIVIDUALS: **includes spouse and/or children*

Name [complimentary] *Name [complimentary]*

Name [complimentary] *Name [complimentary]*

ADDITIONAL INDIVIDUAL REGISTRATION: **includes spouse and/or children*

	DISCOUNT PRICE EXPIRES 04/01	REGULAR PRICE after 04/01
Group of (4) Individuals:	$600	$650
Additional Exhibitor Attendee:	$125	$150

*** admission to all events***

Name *Name*

Name *Name*

PAYMENT MUST ACCOMPANY REGISTRATION **TOTAL FEES TO BE PAID $**

☐ check enclosed ☐ credit card **payments will incur 4% convenience fee*

Credit Card No. *Exp Date* *CVV Code* *Billing Zip Code*

TRANSACTION RECEIPT WILL BE EMAILED TO THE CONTACT LISTED ABOVE, UNLESS OTHERWISE NOTED.
CANCELLATION & REFUND POLICY: Registration fees are refundable, less a $25 administrative fee, up until June 1, 75% of registration fees from June 1-8, 50% of registration fees from June 9-15. NO REFUND will be issued for cancellations starting June 15. Registrations are transferable to another person. ALL cancellations and/or transfers must be made in writing via e-mail to cbsims@crsmca.org; expect confirmation within two business days.

CAROLINAS ROOFING EXPO & ANNUAL MEETING
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SPONSORSHIP OPPORTUNITIES

CRSMCA would like to ***thank you*** for your consideration in becoming a sponsor. All sponsorships are applied to the ***advancement of education*** to the CRSMCA membership and receive recognition as well as noted benefits in each purchase.

☐ **$8,000 ELITE EVENT SPONSOR** ***valued at $9,000***

(2) TWO complimentary booths and qualification of ***GROUP OF (4) INDIVIDUALS***; company logo on conference shirt; company logo on all registration material; complimentary full-page ad in the *Carolinas Contacts* Magazine

☐ **$5,000 PROFESSIONAL EVENT SPONSOR** ***valued at $6,000***

(2) TWO complimentary booths; company logo on conference shirt; complimentary ½ page ad in the *Carolinas Contacts* Magazine

☐ **$3,000 DIAMOND - LUNCH EVENT SPONSOR** ***valued at $3,500***

(1) ONE complimentary booth; company logo on "Free Lunch" ticket; complimentary ½ page ad in the *Carolinas Contacts* Magazine

~~**$2,000 GOLD – BADGE SPONSOR** ***valued at $3,000***~~

~~**$2,000 GOLD – LANYARD SPONSOR** ***valued at $3,000***~~

(1) ONE complimentary qualification of *GROUP OF (4) INDIVIDUALS*; company logo on conference badges; complimentary ½ page ad in the *Carolinas Contacts* Magazine

☐ **$1,500 SILVER SPONSOR** ***valued at $2,300***

TWO complimentary Individual registrations; Company logo on conference drinkware; complimentary business card ad in the *Carolinas Contacts* Magazine

☐ **$ 800 BRONZE - VENDOR EXHIBITOR GOODWILL SPONSOR** ***valued at $1,000***

ONE complimentary Individual registration; Complimentary business card ad in the *Carolinas Contacts* Magazine

**All sponsors will receive an advertisement in the conference program; signage at the Carolinas Roofing Expo & Annual Meeting; listing in the Carolinas Contacts Magazine and on the CRSMCA website*

SPONSORING COMPANY DETAILS:

Company Name _____ Contact Name _____

Email [needed for transaction receipt & registration confirmation] _____ Phone Number _____

PAYMENT DETAILS:

□ check enclosed □ credit card **payments will incur 4% convenience fee*

credit card no. _____ exp date _____ cvv code _____ billing zip code _____

Please return the form with payment information to CRSMCA prior to MAY 1, 2025!

USPS mail to: PO Box 7643, Charlotte, NC 28241-7643

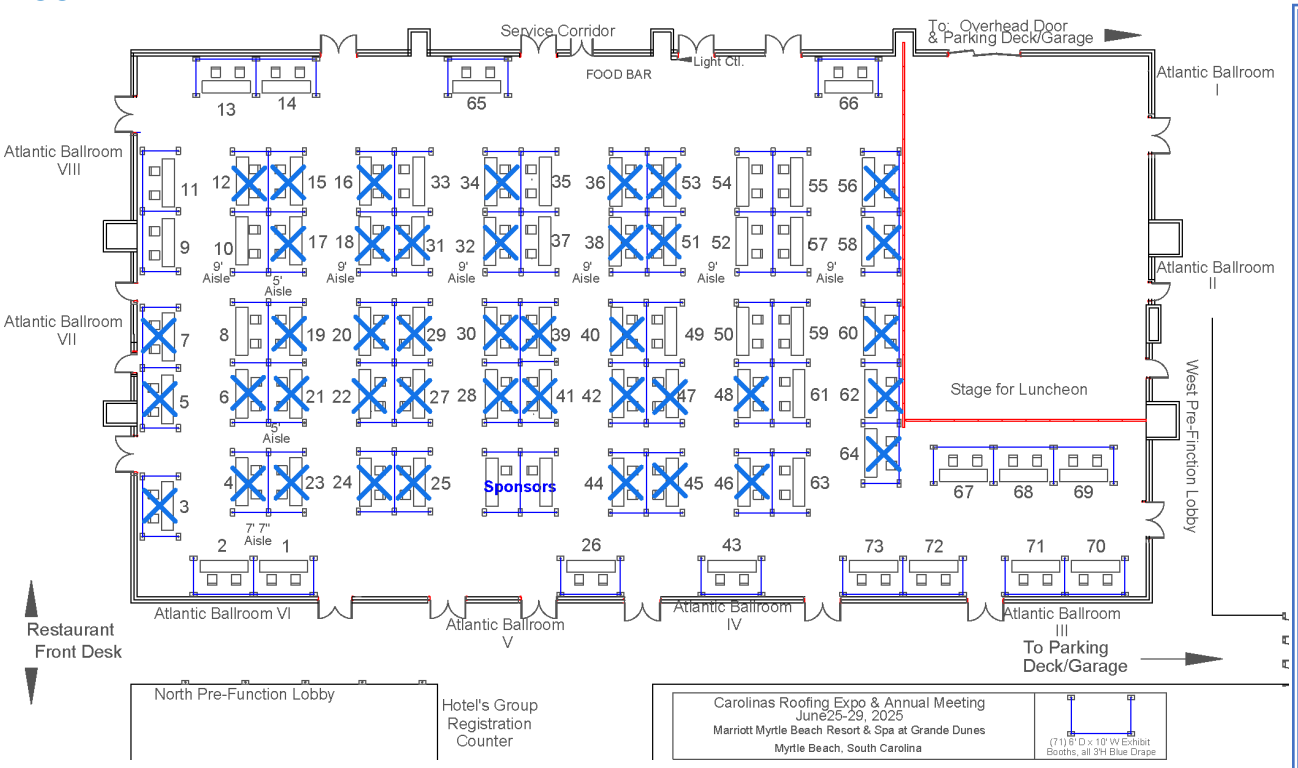
Email to: cbsims@crsmca.org

Questions or concerns: 704.556.1228 or cbsims@crsmca.org

CAROLINAS ROOFING EXPO & ANNUAL MEETING
VENDOR EXHIBITOR FORMS

CRSMCA SINCE 1943
CAROLINAS ROOFING AND SHEET METAL CONTRACTORS ASSOCIATION, INC.
PROFESSIONAL ROOFING CONTRACTORS COVERING THE CAROLINAS

FLOOR PLAN REVIEW



Listing of **pre-sold booths** available at https://crsmca.org/meetinginfo.php?id=97&ts=1730135954

BOOTH DESCRIPTION REQUEST

CRSMCA will place your **BOOTH DESCRIPTION** in the CRSMCA Carolinas Contacts Magazine and the Carolinas Roofing Expo & Annual Meeting Program. Please limit your information to 50 words or less, of what your company will exhibit/display for the attendees of the Carolinas Mid-Winter Roofing Expo. Please return this to CRSMCA by June 1, 2025 via mail OR email.

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CERTIFICATE OF INSURANCE REQUEST

It shall be the responsibility of each **exhibitor to maintain Commercial General Liability and Blanket Contractual Liability Insurance**. The limits for bodily injury and property damage combined shall be at least $1,000,000. Certificates of Insurance stating such limits shall also provide that the policy may not be cancelled without 15 days advance written notice to the Carolinas Roofing and Sheet Metal Contractors Association, Inc. All property of the exhibitor is understood to remain in his custody and control, in transit to and from, the confines of the hall, subject to the rules and regulations of the exhibition. **Exhibiting companies must provide a Certificate of Insurance evidencing the required insurance coverage.** This coverage must be in effect from June 25, 2025 through and including the final move-out date of June 28, 2025. Your company name must appear on the Certificate of Insurance as it is registered with the Association. Please forward this requirement to your insurance company. **You may forward Certificates of Insurance to the following address or email to cbsims@crsmca.org:**

Carolinas Roofing and Sheet Metal Contractors Association, Inc.
PO Box 7643
Charlotte, NC 28241-7643

CAROLINAS ROOFING EXPO & ANNUAL MEETING
VENDOR EXHIBITOR FORMS

CRSMCA SINCE 1943
CAROLINAS ROOFING AND SHEET METAL CONTRACTORS ASSOCIATION, INC.
PROFESSIONAL ROOFING CONTRACTORS COVERING THE CAROLINAS

RULES & REGULATIONS

1. INSURANCE:
It shall be the responsibility of each exhibitor to maintain Commercial General Liability Insurance. The Limits for bodily injury and property damage combined shall be at least $1,000,000. Certificates of Insurance stating such limits shall also provide that the policy may not be cancelled without 15 days advance written notice to CRSMCA and must be in effect starting with the first move-in day of the show through the last move-out day of the show. All property of the exhibitor is understood to remain under his/her custody and control, in transit to/and from the confines of the MYRTLE BEACH MARRIOTT GRANDE DUNES, subject to the rules and regulations of the exposition. **Certificate of Insurance must be sent to the CRSMCA office by JUNE 1, 2025**

2. EXHIBITORS MEETING:
There will be an Exhibitors Meeting for a lottery of the 2026 Booths on ***FRIDAY, JUNE 27, 2025***, time and location will be published in the program.
Exhibitors must be present to make selection.

3. LIABILITY:
The Exhibitor agrees to protect, save and keep the CRSMCA and the MYRTLE BEACH MARRIOTT GRANDE DUNES and their representatives, employees and agents forever harmless from any and all damages or charges imposed for violation of any law or ordinance, whether occasioned by the negligence of the Exhibitor or the representatives, agents or those persons acting under the express or implied authority of the Exhibitor. The Exhibitor assumes complete responsibility and liability for all loss, damage, or destruction of his/her property, employees, agents, and guests. The CRSMCA and MYRTLE BEACH MARRIOTT GRANDE DUNES, any officer, agent or employee thereof will not be liable for any loss, damage or destruction of Exhibitors property by accident or any other cause by the Exhibitor, its agents, representatives, or employees. The Exhibitor will indemnify and hold harmless the CRSMCA and the MYRTLE BEACH MARRIOTT GRANDE DUNES, their members, directors, officers, agents, representatives, and employees against any and all liability whatsoever arising from any or all damage to property or personal injury or loss caused by the Exhibitor, its agents, representatives, employees, or any other such persons.

4. FIRE AND SAFETY REGULATIONS:
Fire regulations require that all display materials be fire retardant. Combustible materials are not permitted to be stored in or around exhibit spaces. Automobiles, trucks, tractors, machinery, and other vehicles that use sealed and battery cables shall be disconnected from the ignition system.
Electrical signs and equipment must be wired to meet the specification of the local Code. Prefab exhibits shall have inspection access panels to inspect electrical wiring. Each exhibitor is charged with knowledge of all laws, ordinances, and regulations pertaining to health, fire protection, and public safety while participating in the exhibit. Compliance with such laws is mandatory for all exhibitors and the sole responsibility shall be that of the exhibitor.

5. BOOTH ASSIGNMENTS:
Booth assignments will be confirmed and advertised only when the deposit/full payment is received along with a signed contract. **Full payment is due by JUNE 1, 2025.** Please note that membership dues & assessments **must be paid** before booth space is confirmed.

CRSMCA MEMBERSHIP DUES MUST BE CURRENT AND IN GOOD STANDING OR NONMEMBER RATES WILL APPLY!

Preferred booth location is granted when possible. The committee reserves the right to relocate a booth if necessary.

6. BOOTH RATE & CANCELLATION POLICY:
2025 Booth prices for CRSMCA members (prior to April 1, 2025) are $900 for one booth and up to four individuals; (after April 1, 2025) $1,000 for one booth and up to four individuals. An additional booth (prior to April 1, 2025) is $600 each; (after April 1, 2025) $650 each. Non-Member booth price (prior to April 1, 2025) is $1,500 for one booth and up to four individuals; (after April 1, 2025) $1,600 for one booth and up to four individuals. An additional booth (prior to April 1, 2025) is $700 each; (after April 1, 2025) $800 each. Additional individuals can be registered. Individuals are company employes, spouses, and/or children. **No permanent space assignments will be made until DEPOSIT/FULL payment and signed contract is received by the CRSMCA office (full payment is due by JUNE 1, 2025.)** Registration fees are refundable, less a $25 administrative fee, up until June 1, 75% of registration fees from June 1-8, 50% of registration fees from June 9-15. NO REFUND will be issued for cancellations starting June 15. Registrations are transferable to another person. ALL cancellations and/or transfers must be made in writing via e-mail to cbsims@crsmca.org; expect confirmation within two business days.

CRSMCA makes no representation to any exhibitor on the quality or quantity of visitations that the company may expect at the Carolinas Roofing Expo & Annual Meeting.

7. EXHIBIT HALL PASSES:
Exhibit Hall passes **will not** be available to Vendors. The Exhibit Hall passes will be for Contractor employees, Architects, Engineers, etc.

8. DRAYAGE & FREIGHT HANDLING:
Freight sheet information is to be supplied to exhibitors by Carolina Tradeshow Decorators: 704.366.9970

9. TABLETOP SPACE INCLUSIONS:
The 10' x 10' space, one 2' x 8' skirted table, two chairs, one wastebasket, one 7" x 44" identification sign ("island booths" will receive a 22" x 28" sign on easel). Ballroom space is carpeted.

10. INSTALLATION OF EXHIBITS:
Installation of exhibits may begin at 12:00pm on Wednesday, June 25, 2025, and must be completed no later than 4:00pm that day. The Exhibitor may forfeit space not occupied by 4:00pm on Wednesday, June 25, 2025, and this space may be resold, reassigned, or used by CRSMCA. *PLEASE NOTE THAT IF YOU ARRIVE AFTER 5:00PM ON INSTALLATION DAY, YOUR SPACE WILL NOT BE GUARANTEED.*
Exhibits must be constructed so as not to obstruct the general view of adjoining booths. *AISLES CANNOT BE SPLIT.*

11. SOUND DEVICES:
The use of sound devices, megaphones, loudspeakers, or undignified methods of attracting attention is prohibited.

12. DISMANTLING AND REMOVAL OF DISPLAYS:
The dismantling period begins at 10:00am Friday, June 27, 2024, and continues until 4:00pm. The Exhibitor authorizes the MYRTLE BEACH MARRIOTT GRANDE DUNES to remove, at the Exhibitors expense, any material in the exhibit area belonging to said Exhibitor after 5:00pm Saturday, June 28, 2025.

PLEASE CONTACT THE CRSMCA SHOULD YOU NEED TO DISMANTLE PRIOR TO 10:00am, FRIDAY, JUNE 27, 2025!

13. SECURITY:
Security personnel will be on duty, but the presence of such personnel shall not be deemed to increase the liability of CRSMCA, its members, representatives or official service contractors, employees or the MYRTLE BEACH MARRIOTT GRANDE DUNES, its representatives, and employees.

14. PROHIBITIONS:
Aisle space may **NOT** be used for exhibit purposes, displays or signs, solicitation or distribution of cards, circulars, samples, or other promotional materials. Absolutely no alcoholic beverages will be served by the exhibitors at their booths.

15. EXHIBITORS AND PUBLIC POLICY:
Each exhibitor is charged with knowledge of all laws, ordinances and regulations pertaining to health, fire prevention, public safety, while participating in this exhibition. Compliance with such laws is mandatory for all exhibitors and is the sole responsibility of that exhibitor.

16. EXHIBITOR CONDUCT:
Distribution by the exhibitor of any printed matter, souvenirs, or other articles must be confined to the space assigned. If an exhibitor engages in on-location transactions, the exhibitor will be responsible for complying with all Federal, State, and local laws that may pertain to such sales.

17. AMENDMENT TO REGULATIONS:
All matters and questions not covered by these regulations are subject to the decision of the CRSMCA Planning Committee who sole authority shall have to promulgate, interpret, and enforce all rules and regulations, and to make any amendments necessary for the orderly conduct of the Carolinas Roofing Expo & Annual Meeting.

FOR ADDITIONAL INFORMATION PLEASE CONTACT:

Phone: 704.556.1228
Carla Sims, CRSMCA Executive Director, ext 402
cbsims@crsmca.org
Karin Barahona, CRSMCA Assistant, ext 403
staff@crsmca.org

CAROLINAS ROOFING EXPO & ANNUAL MEETING
VENDOR EXHIBITOR FORMS

RULES & REGULATIONS
ACKNOWLEDGEMENT OF RECIEPT AND UNDERSTANDING

THIS COPY OF THE ACKNOWLEDGEMENT SHOULD BE REMOVED AND GIVEN TO THE CRSMCA OFFICE FOR CONFIRMATION OF BOOTH PURCHASE(S).

I understand and/or agree that:

- The statements contained in the CRSMCA Carolinas Roofing Expo & Annual Meeting Rules and Regulations are intended to serve as general information concerning CRSMCA's Carolinas Roofing Expo & Annual Meeting and the Myrtle Beach Marriott Grande Dunes and its existing policies, procedures, and practices of the Carolinas Roofing Expo & Annual Meeting.

- Nothing contained in the CRSMCA Carolinas Roofing Expo & Annual Meeting Rules and Regulations is intended to create (nor shall be construed as creating) a contract (express or implied).

- From time-to-time CRSMCA may need to clarify, amend and/or supplement the information contained in the CRSMCA Carolinas Roofing Expo & Annual Meeting Rules and Regulations and CRSMCA will provide its exhibitors with a revised CRSMCA Carolinas Roofing Expo & Annual Meeting Rules and Regulations when changes occur.

- I have received a copy of the CRSMCA Carolinas Roofing Expo & Annual Meeting Rules and Regulations, I have read and understand the information outlined in the Rules and Regulations, I understand that penalties may incur if not abided by, I have asked any questions I may have concerning its contents, and I will comply with all policies and procedures to the best of my ability.

_____

Exhibitor Company | Exhibitor Contact

_____

Exhibitors Signature | Date

MAIL TO: CRSMCA
PO Box 7643
Charlotte, NC 28241-7643

EMAIL TO: cbsims@crsmca.org

Please return with your signature for confirmation of booth purchase(s)